

# Washington Façade Grant Application

CONTACT

APPLICANT

TELEPHONE

EMAIL

MAILING ADDRESS

PROPERTY AND PROJECT INFORMATION

PROPERTY OWNER

PROPERTY ADDRESS

OWNER PHONE

EMAIL

PROJECT DESCRIPTION

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

## GRANT GUIDELINES

### PROGRAM DATES

- Grants are available year round.
- Applications are accepted on an ongoing basis while funds are available.

### REVIEW PERIOD

- Please allow 30-45 days for review and approval.
- Approval must be granted before work may begin.

### AWARDS

- Awards are made as reimbursements after the entire project is completed.

### DOCUMENTATION

- Include pictures of current conditions.
- All expenses must be documented and submitted at the project's completion.
- Eligible documentation includes: canceled checks or receipts for service. An invoice is not an eligible documentation.

### CLOSE-OUT

- All façade grants must be closed-out and reimbursements made within six months of the award notice or the grant award may be cancelled.

## APPLICATION CHECKLIST

- Application fully completed.
- Budget summary attached.
- Historic Preservation Approval

## FINANCIAL INFORMATION

Estimated Cost of Project:  
(Please attach detailed budget summary)

Amount of Façade Grant applied for:  
(\$500 max)

Applicant Signature certifies that all information presented above is accurate and true. Date: